

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**NOVEMBER 20, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz (excused).

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Kate Jimenez, Administrative Assistant; Debbie Stanavich, Administrative Assistant; Jeanne Killgore, HR Director.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration Meeting.

**CITIZEN COMMENT - N/A**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending November 17, 2023.

**CLOSED BARGAINING**

**COMMISSIONERS**

At 9:03 a.m. Chairman Wright announced the Board would recess into a Collective Bargaining Closed Session with Jeanne Killgore Pursuant to RCW 42.30.140(4)(a), the OPMA does not apply to the portion of a meeting where Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

At 9:13 a.m. the Board reconvened out of a Closed Bargaining Session. No action was taken.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

**11/20/2023 MINUTES**

**1**

**APPROVED**  
**12-5-2023**

The Board determined that for the week of November 20, 2023, they would post on their Facebook page the following: Happy Thanksgiving with Holiday Hours/Closures; Cooke Canyon Road Closure; EPD Car Seat Safety.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**UPDATES**

**BOCC/WHITE BOARDS**

**COMMISSIONERS**

The Board reviewed their updates/edits to each of their white boards.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:21 a.m. Chairman Wright announced the Board would recess into Executive Session with the Board for 5 minutes under RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. No action was anticipated.

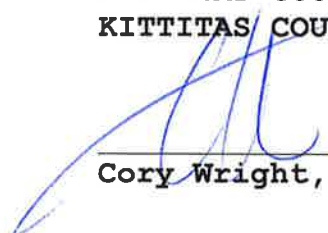
At 9:26 a.m. the Board reconvened out of Executive Session. No action was taken.

Meeting concluded at 9:26 a.m.

**OFFICE ADMINISTRATOR**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Buchholz

  
Cory Wright, Chairman